

# OKLAHOMA EDUCATION ASSOCIATION

## KATE FRANK AWARD

### DEFINITION

Presented to an OEA member and/or local Association rendering outstanding and significant service to advancing the cause of member welfare, rights and professionalism.

### CRITERIA

1. Demonstrates a concern for the wellbeing of Association members through the advocacy of members' rights.
2. Demonstrates a commitment to advance the Association.
3. Demonstrates professionalism through attitude and action.
4. Recognizes responsibility to assist others in their growth toward an increased level of Association advocacy.
5. Promotes the improvement of the profession by efforts within the education community and the general public.

### ELIGIBILITY REQUIREMENTS

1. Must be an OEA member or an OEA Local Association.
2. Nomination must be submitted by the Zone Chairperson.
3. Three (3) letters of recommendation must be submitted. Letters of nomination should include circumstances which qualify the individual or Association for the award. One of the letters of recommendation must come from the OEA Zone level while the other two may come from other individuals or agencies with first-hand knowledge of the activities involved.
4. Nomination forms, letters of recommendation, support material and Support Materials Form must be submitted in accordance with the timelines for OEA Awards.

### SCREENING PROCEDURES

- A. Acknowledgement of receipt of the nomination form will be sent to the local Association president, Zone Chair, and individual(s) or group nominated.
- B. Supporting materials may be requested.
- C. Evaluation will be based upon the criteria for selection.
- D. Recommendations for award recipients will be forwarded to the OEA Board of Directors for approval in February.

### SUPPORT MATERIALS

1. Each Nomination Form must be accompanied by appropriate support materials such as:
  - Newspaper clippings
  - Programs
  - Citations
  - Newsletters
  - Certificates
  - Photograph of the nominee
  - Other substantiating materials
2. Arrange in an orderly sequential manner and fasten together.
3. Properly number and label all items. List and describe those items on the Support Materials Form.
4. All support materials must be related to one or more of the criteria listed for the award.
5. Any accompanying videotape should be no longer than 15 minutes in length.

## KATE FRANK AWARD NOMINATION FORM

NAME OF NOMINEE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HOME TELEPHONE \_\_\_\_\_

SCHOOL TELEPHONE \_\_\_\_\_

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ZONE CHAIR \_\_\_\_\_

SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_

SCHOOL PHONE \_\_\_\_\_

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Mail to: OEA HUMAN & CIVIL RIGHTS COMMITTEE  
P.O BOX 18485, OKLAHOMA CITY, OK 73154  
323 E. MADISON, OKLAHOMA CITY, OK 73105

*Nominations due at OEA Headquarters by 5 p.m., January 19, 2018.*