

CONSTITUTION AND BY- LAWS

of the

MIDWEST CITY-DEL CITY ASSOCIATION OF CLASSROOM TEACHERS

ARTICLE I - Name

The name of this organization shall be the Midwest City-Del City Association of Classroom Teachers.

ARTICLE II - Purpose

Section 1. To promote within the teaching group the highest type of professional practices; to encourage active participation of classroom teachers in the solution of school problems; to maintain a high level of professional ethics.

Section 2. To encourage higher qualifications for entrance into the teaching profession; to promote teacher participation in school curriculum; to aid in securing and maintaining adequate salaries, tenure, and such other improvements in working conditions as well as enable every teacher to function properly as a vital factor in educational progress.

Section 3. To encourage the participation of all members and to actively seek involvement of ethnic minorities.

Section 4. To encourage a spirit of understanding and cooperation between teacher and public.

Section 5. To encourage teachers to exercise their rights and privileges as citizens and to accept, willingly, leadership in civic affairs.

ARTICLE III- Membership

Section 1. Membership in the United Association shall be open to all non-administrative certificated personnel. Those who belong to NEA and OEA, upon payment of dues herein provided, become members of the Midwest City-Del City Association of Classroom Teachers.

Section 2. Wherever the phrase "classroom teacher" is used in this Constitution and By-Laws, it means a classroom teacher who holds current membership in the Midwest City-Del City Association of Classroom Teachers.

Section 3. No member shall be censured, suspended, or expelled without due process, which shall include an appropriate appeals procedure.

ARTICLE IV - Officers and Representative Council

Section 1. The officers of the association shall consist of the president, vice-president, a secretary, and a treasurer.

Section 2. There shall be an Executive Board consisting of the elected officers of the Association, the immediate past president, and three members at-large. At-large members shall be elected for a three year term on a staggered basis. The at-large members shall include one representative from the elementary level and one from the secondary level.

Section 3. There shall be an Representative Council which shall consist of the Executive Board, immediate past president, and representatives who shall be elected by the members of each school site in the ratio of one for each twenty-five (25) teachers or major portion thereof, with each school site having at least one (1) representative.

Section 4. There shall be a non-voting parliamentarian for Representative Council meetings who is appointed by the president to serve for a one year term.

ARTICLE V - Affiliation

Section 1. The association shall affiliate: (1) with the State Association of Classroom Teachers, (2) with NEA, and (3) with the OEA.

ARTICLE VI Oklahoma Education Association and National Education Association Delegates

Section 1. There shall be one delegate to the OEA Delegate Assembly for every six (6) to sixty (60) members or major fraction thereof.

Section 2. There shall be one delegate to the NEA Representative Assembly for each one hundred fifty (150) members or major fraction thereof.

Section 3. Persons elected as president and vice-president shall also be elected as delegates to the OEA Delegate Assembly and NEA Representative Assembly during their tenure of office. In case a vacancy in the office of president or vice president is filled by the Representative Council, the appointed officer would not automatically be a delegate. In this case the next elected alternate would become the eligible delegate.

Section 4. Any active member of the Association may file for a delegate position. If there are not enough candidates and/or alternates filing for the positions, the Nominations and Elections Committee will nominate the necessary number to complete the ballot.

Section 5. The term of office for OEA Delegates shall be three (3) years beginning June 15th following their election. The term of office for NEA Delegates shall be for one (1) year beginning immediately upon election.

Section 6. The election shall be a secret ballot of the membership. The person receiving the largest number of votes shall be the first delegate. The person receiving the second highest number of votes shall become the second delegate. This procedure shall be followed till all positions are filled. The next highest person shall become the first alternate. The second highest becomes the second alternate. This procedure will be followed till all the required number of alternates are elected.

ARTICLE VII - Amendments

Section 1. The Constitution may be amended by an affirmative vote of two-thirds of the ballots cast. The proposed amendments shall be submitted to the membership and shall be posted at each school site two weeks before the voting takes place.

Section 2. The calling of an election to amend the Constitution shall be subject to the approval of the Representative Council.

BY-LAWS

ARTICLE I - Rules of Order

Section 1. Robert's Rules of Order, Revised shall be the authority on all questions of procedure not specifically stated in the Constitution and By-Laws.

ARTICLE II - Duties and Terms of Office

Section 1. All officers shall take office on June 15, and shall serve for one year.

Section 2. The president shall preside at all meetings of the Association, of the Representative Council, and of the Executive Board. The president, shall appoint all committees not otherwise provided for, subject to approval of the Representative Council. The president shall be a delegate to the OEA Delegate Assembly and to the NEA Representative Assembly.

Section 3. The vice-president shall assume all duties of the president in the event of the absence or resignation of the president. The vice-president shall be a delegate to the OEA Delegate Assembly and the NEA Representative Assembly.

Section 4. The Secretary shall keep a record of all meetings of the Association, the Representative Council, and the Executive Board.

Section 5. The treasurer shall be responsible for the collection of all dues. The treasurer shall have charge of all funds of the Association, and shall deposit them in the bank in the name of the organization. The treasurer shall disburse them as authorized by the Representative Council. All checks must be signed by two of the following people: President, Vice President, and Treasurer. The treasurer shall be bonded, and shall have the books audited by the auditing committee annually. The Auditing Committee shall not include any member of the Executive Board. The treasurer shall maintain a current list of names and addresses of the members.

ARTICLE III - Executive Board

Section 1. The Executive Board shall be made up of three members elected at large for a term of three years on a staggered basis, and the elected officers of the Association.

Section 2. The Executive Board shall:

- (a) Have the authority to act on Association expenditures between meetings of the Representative Council
- (b) Act as a liason between the school administration and the Association of Classroom Teachers.

ARTICLE IV Representative Council

Section 1 . The Representative Council shall be composed of (1) the Executive Board, (2) the immediate past-president, and (3) the building representatives from each unit.

Section 2. The Representative Council shall have:

- (a) The authority to call meetings.
- (b) The authority to deal with business arising between meetings.
- (c) The power to fill vacancies occurring in the Representative Council.
- (d) The power to interpret and enforce the Constitution.
- (e) The power to make rules not in conflict with the Constitution subject to the approval of the Association.

Section 3. The Representative Council by a two-thirds vote shall authorize the spending of money from dues or contributions.

ARTICLE V - Standing Committees

Section 1. There shall be the following standing committees, appointed by the president and subject to the approval of the Representative Council:

- (1) Teacher Rights, (2) PN Advisory, (3) Audit,
- (4) Legislative, (5) Membership, and (6) I.P.D.

Section 2. The chairman of each committee shall file with the ACT Secretary an annual report of the year's activities. This report shall be passed on to the next committee chairman.

ARTICLE VI - Nominations, Elections and Balloting

Section 1. A slate of candidates for each office shall be made and posted at each site by the Nominating and Elections Committee. The filing period for vacancies for each Association office shall be the two weeks prior to the ACT Representative Council meeting in February. Nominations may also be made from the floor at the February Representative Council meeting. Every effort shall be made to ensure proportional representation of ethnic-minority members on the governing bodies of the Association.

Section 2. The Association shall conduct the election by secret ballot for the Association officers. Final tabulations will be recorded and results shall be posted.

Section 3. Individual balloting on such issues as annual budget, approval, election of delegates, recall of elected officials, and amendments to the constitution and by-laws shall be done at the local school site.

Section 4. Election of the officers of the Association shall be by a majority of the votes cast. Persons who are elected President, Vice-President shall also be elected as a NEA delegate during their term of office.

ARTICLE VII - Meetings

Section 1. Meetings of the Association shall normally be held as follows: (1) Executive Board meeting on the last Tuesday of the month; (2) Representative Council meetings on the last Wednesday of the month; and (3) Local Unit meetings shall be held as soon as possible thereafter.

Section 2. General meetings shall be held (1) at the call of the president, (2) at the call of the Executive Board upon written request of ten percent of the membership, and (3) at the call of the Representative Council. At least two general meetings will be held annually.

ARTICLE VIII - Dues and Recall

Section 1. The Mid-Del ACT dues structure will be based on a 0.0031 factor of the previous year's average teacher's salary in the Mid-Del school system. The average teacher's salary will be calculated by averaging bachelors at zero and masters plus 30 at the top level of experience. The dollar amount of the dues will be rounded to the nearest half dollar. Dues shall be paid at the local site at the beginning of the employment period. No money shall be returned.

Section 2. Elected officers shall be subject to recall. Recall of an elected official shall be limited by written petition submitted to the Executive Board by at least fifteen per cent (15%) of the Association membership. Upon a 2/3 vote of the Representative Council members, not facing recall, the petition shall be presented to the members for a vote. Should 2/3 of the membership vote to remove, it shall be done. The Executive Board, not facing recall, shall certify the validity of the petition.

ARTICLE IX - Quorum

Section 1. A quorum shall consist of one third of the members, and a quorum for committee meetings shall consist of one-third of the members of the committee.

ARTICLE X - Amendments

Section 1. The By-Laws may be amended by an affirmative vote of two-thirds of the ballots cast. The proposed amendment shall be submitted to the membership and shall be posted at each school site two weeks before the voting takes place.

Section 2. The calling of an election to amend the By-laws shall be subject to the approval of the Representative Council.